



Job Title: Director of Finance

Reports to: CEO

Employment Type: Full-time, on-site

Location: Philadelphia, PA

About BlueWhale Bio

BlueWhale is a clinical-stage, revenue-generating biotechnology company committed to expediting the expansion and acceptance of cell-based therapies. Given the demand for cell therapy products that outstrip the available supply, BlueWhale Bio is addressing crucial deficiencies within the existing manufacturing framework. BlueWhale Bio's founding scientific team is led by Dr. Carl June and Dr. James Riley (University of Pennsylvania). Our team of scientists draws from a wealth of expertise, and it is developing an innovative platform and groundbreaking product portfolio to address critical shortcomings in the current process of cell therapies. Our technology holds the promise of bringing the full benefits of cell therapy to a broader spectrum of patients, doing so more rapidly and at a reduced cost.

About the Role

The Director of Finance plays a critical role in the organization's Financial Planning & Analysis (FP&A) function, partnering with business leaders across all divisions, including commercial, manufacturing, analytical sciences, HR, and R&D. This role requires both strategic oversight and hands-on execution to ensure financial health and operational efficiency.

Reporting to the CEO, the Director of Finance will be responsible for managing the annual budgeting and auditing cycle, financial reporting, cost control, cash flow and working capital management, contract management, risk management, HR benefits, insurance and supporting fundraising efforts. The role requires a proactive approach to financial decision-making, risk assessment, and business support, ensuring the company remains agile and well-positioned for growth. Flexibility and adaptability are essential.

Key Responsibilities

- **Budgeting & Auditing Cycle** – Lead the annual budgeting process, monitor performance against financial targets, manage variance analysis, and oversee internal and external audits
- **Financial Reporting & Compliance** – Prepare monthly financial statements, ensure compliance with tax and accounting regulations, maintain accurate records, and support investor reporting
- **Manage accounting** – Oversee cost-efficient payroll, accounts payable, and accounts receivable operations
- **Cost Control & Operational Efficiency** – Track and analyze expenses, implement cost-saving initiatives, establish financial controls, and assess procurement costs to optimize spending



- **Cash Flow & Working Capital Management** – Monitor and optimize cash flow, manage accounts payable and receivable, oversee inventory financing, and maintain healthy working capital cycles
- **Contract Management & Financial Oversight** – Review and negotiate financial terms in supplier, customer, and service agreements, and support customer onboarding process
- **Risk Management & Internal Controls** – Identify and mitigate financial risks, implement internal controls, safeguard assets, prevent fraud, and develop risk models to support decision-making
- **Fundraising & Investor Support** – Support capital-raising efforts by preparing financial projections, investor materials, and due diligence documentation, maintain financial models and reports, and manage the cap table

Education and Experience

- Bachelor's degree in finance, accounting, or a related field (required)
- Excellent working knowledge of GAAP accounting required
- Master's degree (MBA, Master's in Finance, or related field) preferred
- Professional certifications such as CPA (Certified Public Accountant), CMA (Certified Management Accountant), or CFA (Chartered Financial Analyst) preferred
- 6+ years of relevant experience in a finance role demonstrating strong technical and analytical skills and a track record of success working in a team-based environment or the equivalent combination of education and experience
- Experience in a company that produces and sells physical products such as life science tools, reagents or medical devices
- Life sciences industry experience a plus
- Expertise with Excel and strong PowerPoint skills
- Strong communication skills, both written and verbal
- Proficient business acumen, judgment and knowledge of the company's markets/products and industry trends
- Skilled at building strong work relationships across all levels of the team, from senior leaders to junior members
- Possesses a high degree of ownership over work product with the flexibility to adapt to change

BlueWhale Bio is an equal opportunity employer. We offer an inspiring and innovative environment for talented professionals to contribute to groundbreaking research and advancements in the biotech industry. Join us as we shape the future of cell therapy and improve human lives through scientific excellence.

Contact us: careers@bluewhale.bio